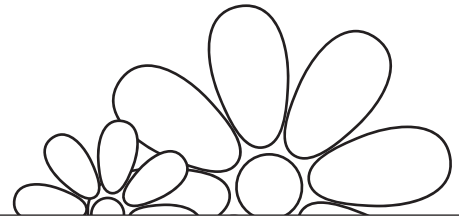


# Brandy Milne\*

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## Profile

Experienced & FIDER accredited College graduate; Focused on finding a full time position in the field of Interior Design; An enthusiastic worker who is eager to learn different aspects of design; Long term goals include becoming a registered Interior Designer & LEED AP

## Education

**Algonquin College**  
Interior Design Diploma - FIDER

**Chippewa S.S.**  
Bilingual Certificate & OSSD

## Work Related Skills

Works well on team orientated projects  
Thrives working in a fast paced environment  
Comfortable meeting clients to discuss projects  
Knowledgeable & passionate about environment  
Detail orientated and able to multi-task  
Responsible and dedicated to learning  
Confident working autonomously  
Bilingual (English & French)

## Technology

AutoCAD, Adobe Photoshop & Illustrator,  
Sketch-Up, Microsoft Word, Excel, Outlook

## Volunteer Work

*Assistant Organizer*  
Vancouver Environmental Network  
  
*Set Designer*  
Junk to Funk Eco-Fashion & Art Show

## Work Experience

### **Arris Design, Vancouver, BC**

*Junior Interior Designer* - August 2007- August 2008

Created as-built drawing sets for commercial spaces  
Prepared working drawing sets for tender, permit & construction  
Met & worked with clients to work towards common design goals  
Visited client spaces to perform site reviews  
Selected finishes & developed specification sheets  
Prepared addendums, clarifications, change orders & deficiency reports  
Coordinated & directed large scale moves  
Met with suppliers to review new products

### **Smart Design Group, Vancouver, BC**

*Interior Design Technician* - April 2007- August 2007

Planned & organized spacial layouts for hospitality & commercial spaces  
Prepared working drawings based on client needs & specifications  
Created & organized CAD blocks & other library items  
Worked on a variety of local & international projects

### **Nestings Kids, Vancouver, BC**

*Sales Consultant* - October 2006- February 2007

Consulted clients on furniture, accessories & design for children's rooms  
Communicated with sales reps. daily to ensure orders & deliveries  
Instructed staff with duties  
Assisted clients with design decisions  
Created sketches of custom millwork for J&M Imports

### **Industry Canada, Ottawa, ON**

*Junior Designer* - Contract November 2005- July 2006

Performed site reviews & updated base building drawings  
Developed space planning proposals & then presented to clients  
Created sample boards for presentations  
Prepared furniture inventories for moves  
Worked out office design layouts through creative brainstorming

### **HOK Canada, Ottawa, ON**

*Junior Designer* - Co-op Placement May 2006

Worked on an individual project of designing a Teaming Kitchen & Cafe  
Performed site surveys & transferred data into AutoCAD  
Worked on millwork detail drawings for tender  
Completed individual project & presented to staff